

CHAPTER—3

STATE ORDER OF PRECEDENCE

GOVERNMENT OF HARYANA
GENERAL ADMINISTRATION (PROTOCOL) DEPARTMENT

Notification

Dated, Chandigarh, the 25th May, 2000

No. 50/215/99-5PP.—The Government of Haryana has desired that the **Order of Precedence**, appended to this notification, shall be observed at all State Functions in the Haryana State.

APPENDIX

Note : The serial number assigned to the different articles is the same as that assigned to the respective articles in the Table of Precedence notified by the President's Secretariat on 26th July, 1979.

4. Governor
9. Chief Minister
10. Governor (of another State)
11. Chief Minister (of another State)
17. Speaker, Vidhan Sabha
Chief Justice of High Court
Lokyukta
18. Cabinet Ministers
Deputy Chairman Planning Board, Leader of the Opposition in Vidhan Sabha
20. Cabinet Ministers (of another State)
Speaker Vidhan Sabha (of another State)
Chief Justice of High Court (of another State)
Deputy Speaker, Vidhan Sabha
Minister of State
Puisne Judges of the High Court
Chairman Power Regulatory Commission
21. Deputy Ministers
Chief Parliamentary Secretary, and Parliamentary Secretary
22. Deputy Speaker, Vidhan Sabha (of another State)
Minister of State (of another state)
Puisne Judge of High Court (of another State)
23. Members of Parliament
Members of Legislative Assembly
24. Chief Secretary to State Government
Financial Commissioner in scale of Chief Secretary to State Government
State Election commissioner
26. Advocate General
Chairman Public Service Commission
Chairman Staff Selection Commission

- Financial Commissioners
 Advisor, UT, Administration
 Chief Commissioner, Income Tax
27. Chairman, Income Tax Tribunal
 Commissioner of Divisions within their respective charge
 Commissioner Secretaries
 Income Tax Commissioner
 Director General of Police
 Director General of Health Services
 Additional Director General of Police
 Inspector General of Police
 Principal Chief Conservator of Forests
 Addl. Principal Chief Conservator of Forests
 Members Public Service Commission
 Members Staff Selection Commission
 Members Electricity Regulatory Commission
 Engineer-in-Chief
 28. Members, Income Tax Tribunal
 Chief Engineers
 Chief Conservator of Forests, Chief Medical Officers
 29. Joint Secretaries to Government and Heads of Departments,
 Registrar High Court
 30. Additional District and Sessions Judges
 Deputy Commissioners within their respective charge
 Deputy Secretaries to Government
 Superintendent of Police

Note : Non- officials as well as VCs. of Universities & Chairman/Members of various Statutory Boards/Corps/Local Bodies etc. although not included in the warrant, should be given a high place and some times very high place in accordance with their general standing.

Note 1 : The Table of Precedence is meant for State and Ceremonial occasions and has no applications in the day-to-day business of the State Government.

Note 2 : Persons mentioned in the table will take precedence in order of the serial numbers of the articles. The entries in the same article are arranged alphabetically. Those included in the same article will take precedence *inter-se* according to the date of entry into that article. Officers under any article will be grouped into the following three categories :-

- (a) Members of All India Services
- (b) Military Officers and
- (c) Other Officers

Note 3 : The order in which the posts are mentioned in any one article is not the basis for determining *inter-se* seniority.

Note 4 : Where an officer by virtue of his personal standing and seniority is entitled to a rank higher than that allotted to his post in the Warrant of Precedence, the officer will be given that higher rank.

Note 5 : Government whips in the State Legislature and all Members of the State Legislature who happen to be invited to State functions should be assigned precedent just after Members of Parliament in Article 23. They will take rank in the following orders.

- (i) Members of Rajya Sabha
- (ii) Members of Lok Sabha
- (iii) Members of Legislative Assembly

The following members of each House may, however, take precedence over other members of that house :-

- (a) Leaders of Parties;
- (b) Ex-Speaker;
- (c) Ex-Ministers;
- (d) Government Whip.

Note 6 : All Ladies unless by virtue of holding an appointment themselves they are entitled to a higher position in the table, shall take place according to the rank herein assigned to their respective husbands.

RAM S. VARMA
Chief Secretary to Government, Haryana.

CHAPTER—4.

PROVIDING OF STATE HOSPITALITY TO VARIOUS VVIPs/VIPs

As per instructions issued by the State Government in the year 2001 the State Guests facilities are extended only to the following VVIPs/VIPs during their visits to Haryana/ Chandigarh :-

Category-I

1. President of India
2. Vice-President of India
3. Prime Minister of India
4. Governors of States
5. Chief Justice of India
6. Speaker Lok Sabha
7. Cabinet Minister of Union
8. Cabinet Ministers of States
Deputy Chairman, Planning Commission
Leader of Opposition in the Rajya Sabha and Lok Sabha
9. Judges of the Supreme Court
10. Deputy Chairman, Rajya Sabha
Deputy Chief Ministers of States
Deputy Speaker, Lok Sabha
Members of Planning Commission
Ministers of State of the Union
11. Attorney General of India
Cabinet Secretary
Comptroller and Auditor General of India
Lieutenant Governor of Union Territories
12. Chief of Staff holding the rank of Full General or equivalent rank.

Category-II

In addition, the following dignitaries will also to be treated as State Guest by the Haryana Government during their official visit to Haryana/Chandigarh when their visits are connected with the affairs of the Haryana State :-

1. Speakers of the State Assemblies (Other States)
2. Chief Justice of High Courts (Other States)
3. Ministers of other States /Deputy Speaker of other States/Minister of State of Other States
4. Chairman, Minorities Commission
Chairman, Scheduled Castes and Scheduled Tribes Commission
Chairman, U.P.S.C.
Judges of High Courts (Other States)
5. Chairman, Monopolies and Restrictive Trade Practices Commission

6. Chief Secretaries of State Governments
Commissioner for Linguistic Minorities
Commissioner for Scheduled Castes and Scheduled Tribes
Members of Minorities Commission/Scheduled Castes and Scheduled Tribes
Commission.
7. Secretaries to the Government of India.

Category-III

In exceptional cases, certain distinguished non-officials who happen to visit Haryana/Chandigarh and their visits are concerned with the affairs of the Haryana State, will also be treated as state guests subject to the approval of Chief Secretary, Haryana. It is also stipulated that state guest facility would be admissible for a maximum period of one week only.

Category-IV-Visits of foreigners

As regards the visits of foreign dignitaries, the instructions issued by the Ministry of External Affairs from time to time will prevail.

Category-V Others

For other dignitaries/delegations who happen to visit Haryana/Chandigarh and their visits are concerned with any Department of the Government, the Administrative Department, if considers necessary, may treat such dignitaries/delegations as state guests with the prior approval of the Chief Secretary to Government, Haryana. However, all arrangements for such guests and expenditure will be borne by the Department concerned.

**RESERVATION OF ACCOMMODATION IN
HARYANA NIWAS CHANDIGARH**

From

The Chief Secretary to Government, Haryana

To

The Director, Hospitality Organization, Haryana

Memo No. 50/205/92-5PP

Dated 20.11.97

Subject:— Fixation of Tariffs for Reservation of Accommodation in Haryana Niwas, Sector—3, Chandigarh.

1. Reference Government Memo of Even No. dated 17-6-92 on the subject cited above.
2. The Government has revised the Tariffs for Reservation of Accommodation etc. in Haryana Niwas, Sector 3, Chandigarh as under :

1	For Entitled Category like M.Ps/Officers of the Level of Joint Secretary to Government of India and above D.C.s and S.P.s, Divisional Commissioners, DIG's of the Ranges and Vice Chancellors of Universities in Haryana.	Rs. 50/- per day on official Duty Rs. 200/- per day for Private Visit
2	Former Governor of other States who belongs to Haryana.	Rs. 100/- per day
3.	For visitors & guests of other general category and family members of the officers of the category mentioned at (1) above.	Rs. 500/- per day
4	Reservation of conference hall for use of Government Department, Semi-Government Organizations and Government sponsored social/cultural organizations.	Rs. 2000/- per day
5	Banquet Hall	Rs. 2500/- per day
6	Committee Room : For use of Government Departments/Semi-Government Organizations & Government sponsored Social, Cultural Organizations.	Rs. 1000/- per day

3. The following meetings are exempted from payment of charges for Conference Hall/Committee Rooms :

- (i) Cabinet Meetings
- (ii) Meetings convened by C.M. Haryana
- (iii) Meetings convened by C.S. Haryana

4. No Private Functions are allowed in Haryana Niwas except with prior written permission of Chief Secretary (in Protocol Branch). The booking of all the suites will be done only by the Government (in Protocol Branch) which will be restricted to maximum period of 7 (Seven) days.

Kindly take further action accordingly.

Under Secretary, Protocol,
for Chief Secretary to Government, Haryana.

GUIDE LINES/INSTRUCTIONS FOR HOSTING LUNCH/DINNER BY THE HEADS OF DEPARTMENTS/BOARDS AND CORPORATIONS

No. 50/85/03-5 PP

From

The Chief Secretary to Government, Haryana.

To

1. All Heads of Departments, Govt. of Haryana.
2. All Commissioners of the Division, Haryana.
3. The Registrar, Punjab & Haryana High Court.
4. All Deputy Commissioners of Haryana.

Dated, Chandigarh. 2-5-2003

Subject:— Regarding guidelines/instructions for hosting lunch/dinner etc.

Sir,

I am directed to refer to the subject noted above and to say that it has come to the notice of Govt. that some times lavish entertainment like lunches/dinners etc. are thrown by the Heads/other officers of various Boards/Corporations and even departments which should be avoided in view of the economy drive of the state Government.

2. The matter has been considered by the Govt. and it has been decided that the rates for lunch/dinner may be fixed as under :—

For VIPs	Rs. 125/- per head
For Drivers/Gunmen	Rs. 45/- per head

The Govt. has further decided that the number of persons for lunch/dinner should be restricted as far as possible to 25 persons. However, if the number exceeds 25 persons then the department shall obtain prior approval from its Administrative Secretary for hosting such lunch/dinner.

Sd/-

Deputy Secretary Protocol,
for Chief Secretary to Government, Haryana

No. 50/274/2004-5PP
From The Chief Secretary to Government, Haryana.
To

1. The Commissioners of Divisions, Haryana and Inspector General of Police Ranges, Haryana.
2. All the Deputy Commissioners and Superintendents of Police, Haryana.
3. The Managing Director, Haryana Tourism Corporation Ltd., Chandigarh.
4. The Director, Hospitality Organisations, Haryana.

Dated Chandigarh, the 23rd NOV, 2005

Subject:- Providing State Guest facilities to various VVIPs/VIPs.

Sir,

I am directed to invite a reference to Haryana Government instructions issued vide letter of even number dated 17th May, 2001 on the subject noted above and to intimate that the State Govt. after consideration of the matter has decided that the Speakers, Ministers, Deputy Speakers and Ministers of States of other state Governments may be extended State guest facilities during their official as well as non-official visit to Haryana.

Yours faithfully,

Anindia Dasgupta
Under Secretary Protocol, 22/11/05
for Chief Secretary to Govt. Haryana.

No. 50/274/2004-5PP

Dated Chandigarh, the 23.11.05

A copy is forwarded to the Sr. Secretary/Secretary/Private Secretary to Chief Minister, Speaker, Deputy Speaker and all Ministers, Haryana for information.

Anindia Dasgupta
Under Secretary Protocol, 22/11/05
for Chief Secretary to Govt. Haryana and

No. 50/274/2004-5PP

Dated Chandigarh, the 23.11.05

A copy is forwarded to the Secretary, Haryana Vidhan Sabha w.r.t. his letter No. HVS/AIO/20/2005/16633, dated 18.10.2005.

Anindia Dasgupta

No.50/274/99-5PP

From

The Chief Secretary to Govt., Haryana.

To

The Registrar,
Punjab & Haryana High Court,
Chandigarh.


Dated Chandigarh, the 6th March, 2003

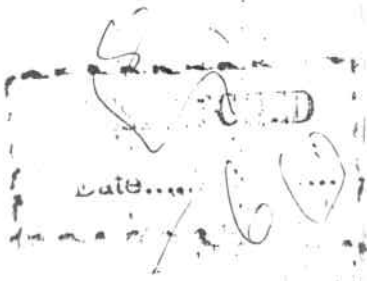
Sub: Regarding providing of State Guest facilities to the Hon'ble Judges of High Courts of other states.

Sir,

I am directed to refer to this Government letter No.50/274/99-5PP dated 14th August, 2001 on the subject noted above and to say that the matter for extending state guest facilities to the Hon'ble Judges of High Courts of other States visiting Haryana State has been reconsidered by the State Government and it has been decided that the Hon'ble Judges of High Courts of other states will be treated as state guests during their visit to Haryana State on reciprocal basis.

Yours faithfully,


Deputy Secretary Protocol
for Chief Secretary to Govt., Haryana.


date.....
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99-5PP dated 14th

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